AMCULT 388.035, Field Study (2-3 Credits)
INTERNSHIP OPPORTUNITY AVAILABLE WINTER 2008 AT THE AMERICAN-ARAB ANTI-DISCRIMINATION COMMITTEE, MICHIGAN (DEARBORN) OFFICE THROUGH ARAB AMERICAN STUDIES/PROGRAM IN AMERICAN CULTURE

Arab American Studies/Program in American Culture is offering an Internship at the American-Arab Anti-Discrimination Committee. Only 3 spots are available for two different positions (In-Office Intern and Current Events Intern). Interested students should contact Professor Evelyn Alsultany at alsultan@umich.edu.

Details about the internship:

In-Office Intern
In-Office Interns at ADC will work under the supervision of the intern liaison and the Director of Policy and Community Affairs (and other staff as required). Student interns will be trained to handle discrimination complaints reported by Arab Americans to the ADC, including how to handle complaint intake, how to address such complaints through letter writing, etc., and how to keep track of the open cases. More specifically, the student intern will:

- Monitor, update, and assist the Director of Policy in advancing the progress of discrimination complaints, as well as legal cases as practical
- Work as a liaison between ADC and the public, including working with new callers to record key complaint information, and updating clients on the status of their cases
- Learn to manage case files in a timely and thorough manner
- Complete ADC's confidentiality and diversity training and a brief familiarization with discrimination and legal cases
- Assist the director in preparing for community events, conferences and other special projects
- Other duties as necessary

Car needed (ADC office is located in Dearborn, which is 40 minutes away from Ann Arbor).

Current Events Intern
The Current Events Intern does not need to report to the ADC office in Dearborn, but can work from campus. The internship involves browsing the Internet and compiling daily news briefs for the use of the Policy Department at the ADC. The objective is to find, filter, and digest current events that are of interest to the Arab-American population and ADC Michigan (at the local, national and international news levels).

Student interns must have taken at least one course in Arab American Studies

and must have permission of internship faculty advisor. Can sign up for 2 (6 hours of work) or 3 credits (9 hours of work). Mandatory credit/no credit determined based on written comments on the student's performance submitted to the faculty advisor by the sponsoring organization, as well as a short report written by the student and submitted to the faculty advisor.

This opportunity is intended to enrich students' academic experience and allow for the exploration of career options related to Arab American Studies.