THE UNIVERSITY OF MICHIGAN
Doctoral Program in Social Work and Social Science

(Appendix Form 4-B)

Social Work Preliminary Examination Checklist[1]

It is the responsibility of the chairperson of the preliminary examination committee to be sure that all the guiding principles for the preliminary examination have been addressed properly. After completion of the proposal, the chairperson, in consultation with the committee members, completes the checklist before giving his or her approving signature.

1. A substantial portion of the topic for the preliminary examination as described in the proposal covers content relating to the student's area of specialization.

( ) Yes ( ) No (If no, explain)

A substantial portion of the topic would typically be expected to be related to the specialization.

2. The written product of the preliminary examination will be independent of papers and other products produced in the program.

( ) Yes ( ) No (If no, explain)

3. Explicit attention is given in the proposal to the relevance of the topic to social work and/or social welfare including relevance of the aspects of PIP and/or SSS selected as part of the topic.

( ) Yes ( ) No (If no, explain)

4. The topic has a substantial base in the empirical and theoretical literature, as reflected in the attached bibliography.

( ) Yes ( ) No (If no, explain)

5. The written product described in the proposal will include literature reviews that are comprehensive, i.e., including analysis, synthesis, conceptualization, integration, and identification of critical issues for future development.

( ) Yes ( ) No (If no, explain)

6. At least one part of the examination will be written.

( ) Yes ( ) No (If no, explain)

7. The written component of the prelim will be an examination written independently by the student without consultation on its specific content or editorial assistance from others.

( ) Yes ( ) No (If no, explain)

8. The date for the examination will be: _____

9. The examination will be in the form of: (check one)

( ) Paper
( ) Take-home examination
( ) Examination completed in one sitting (minimum of 6 hours)

Will the examination include an oral portion?

( ) Yes ( ) No (If no, explain)

_____ _____
Signature of Prelim Chair date

[1] For students entering Fall 1987 and subsequently.