Appendix 8

THE UNIVERSITY OF MICHIGAN
Doctoral Program in Social Work and Social Science

Independent Studies Course Approval Form[15]

Independent study courses (SW900, 971-974, 975-978) cannot ordinarily be counted to meet the minimum five course requirement or other course distribution requirements. In exceptional cases, students may elect one independent study course to meet the required number of social work doctoral courses so long as the course conforms to the distribution requirements and written approval is received from the Head of the Program.

To obtain such approval the student should complete Part 1 of the form below and solicit recommendations from the course instructor and his or her faculty advisor in Parts 2 and 3. The form should then be routed to the Doctoral Head. The Doctoral Head will inform the student of the action taken.

The completed form should be submitted to the Doctoral Office prior to the completion of the course in question.

STUDENTS AND FACULTY

Please review carefully the following definitions of the four areas of the curriculum before proceeding with the approval process.

Practice, Intervention, & Policy (PIP) courses critically analyze the conceptual bases and empirical evidence relating to the practice methods, interventions, and policies by which social work and social welfare achieve their objectives.

Social Service Systems (SSS) courses critically analyze the structures (organizational arrangements of various formal & informal social units that are designed to deliver services.

Research Methods for Practice and Policy courses address the principles and methods by which knowledge of social work and social welfare is enhanced and the methods used to analyze, design, develop, and evaluate social work practice, social service systems, and social welfare policies.

The Social Context for Practice and Policy courses critically analyze the antecedents and consequences of various human and social factors that affect critical human conditions that social work and social welfare seek to enhance.

15 This document applies to students entering the Doctoral Program as of Fall 1987 and subsequently.

1. Student Name: _____

Course # _____ Credit Hrs _____

Term Of Enrollment _____

Describe Course Content, Assignments, And Evaluation Procedures

_____

_____

CREDIT SOUGHT (check as many as appropriate)

( ) five-course requirement
( ) distribution requirement of at least one course in three of the four areas, with allocation to the following area (Check One):
  ( ) Practice, Intervention, & Policy (PIP)
  ( ) Social Service Systems (SSS)
  ( ) Research Methods for Practice and Policy
  ( ) Social Context for Practice and Policy

Indicate why you believe your circumstances are exceptional and warrant approval of the above request(s).

Indicate what other Social Work doctoral courses you have taken or intend to take to meet your requirements.

Course #	Term Elected	Grade	Course #	Term Elected	Grade

_____ _____

SIGNATURE OF STUDENT DATE

2. Recommendation of Course Instructor

Please indicate whether or not you agree that the course content, assignments and evaluation procedures described by the student in Part I are adequate to meet the requirement(s) the student requests it meets.

	YES[16]	NO
Meets five-course requirement	_____	_____
Meets PIP course requirement	_____	_____
Meets SSS course requirement	_____	_____
Meets Research Methods course requirement	_____	_____
Meets Social Context course requirement	_____	_____

_____ _____

Instructor's Signature Date

INSTRUCTOR PLEASE NOTE

Unless you inform us otherwise after the course is completed the Doctoral Office will assume that the student has carried out the above assignment(s), designed to meet program requirements, to your satisfaction.

3. Recommendation of Faculty Advisor

Please indicate whether or not you recommend approval of the above request(s) and your reasons for doing so.

_____ _____

Instructor's Signature Date

4. Action of Program Head

( ) Approved ( ) Disapproved (explain)

_____ _____

Director's Signature Date

5. Feedback to Student

Copy of completed form sent to student: _____

Date

16 See definitions provided on the front page of this form.