School of Business Administration



THE UNIVERSITY OF MICHIGAN BULLETIN

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Tuition

The following table shows the tuition rates for the 1981-82 academic year. These rates may be changed at any time by the Regents of the University.

	Resident	Non-Resident
Full Term	$910	$2,620
Half Term	$455	$1,310

Fees
Each student will be assessed the following fees:

	Full Term	Half Term
Registration	$20	$10
Health Service	$47	$23.50
Michigan Student Assembly	$3.90	$1.95
School/College Government	$.50	$.25

Tuition Payment

The Cashier's Office will accept money orders or bank drafts in payment of University fees. Checks should be written for the exact amount of the fee. Payment may be made before registration, at registration or in installments during the term on dates that will be

specified by the University. All fees and fee regulations are subject to change at any time by the Regents.

Paying University fees on time is important. Delinquency is regarded as poor conduct and may elicit disciplinary action. If all financial obligations to the University are not met by the end of each term, the student at least will be prohibited from registering for additional classes and denied transcripts of previous academic work. No exemption will be granted unless specifically approved by the Board of Regents.

Fee Adjustments and Refunds

Students who change their program within the first three weeks of classes will receive a full refund of the fees paid and will be assessed the full fee for their new elections. If changes are made after the third week of classes, the higher of the two fees will be assessed. Other regulations are as follows:

- Students who withdraw after registration and before the end of the third week of classes will pay a $50 disenrollment fee, but will be refunded any other part of the fee which has been paid.
- Students who withdraw after the third week and before the end of the sixth week of a full term will pay a $50 disenrollment fee or 50 percent of the assessed fee, whichever is higher.
- Students who withdraw after the sixth week of a full term will pay the assessed fee in full.
- Students who withdraw in the third week of a divided term will pay a $50 disenrollment fee or 50 percent of the assessed fee, whichever is higher.
- Students who withdraw after the third week of a divided term will pay the assessed fee in full.
- The effective date of refund is the date the withdrawal notice is received in the Registrar's Office.
- Any refund due will be mailed to the student's home address.

Residency Regulations

The following is the full text of regulations governing residency for tuition assessment purposes:

1. Since normally a student comes to The University of Michigan for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a non-resident shall continue to be so classified throughout his attendance as a student, unless and until he demonstrates that his previous domicile has been abandoned and a Michigan domicile established.
2. No student shall be eligible for classification as a resident unless he shall be domiciled in Michigan and has resided in Michigan continuously for not less than one year immediately preceding the first day of classes of the term for which classification is sought.
3. For purposes of these regulations, a resident is defined as a student domiciled in the State of Michigan. A non-resident student is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless he is in continuous physical residence in this state and intends to make Michigan his permanent home not only while in attendance at the University but indefinitely thereafter as well, and has no domicile or intent to be domiciled elsewhere.

1. The following facts and circumstances, although not necessarily conclusive, have probative value in support of a claim for residence classification.

a. Continuous presence in Michigan during periods when not enrolled as a student.

THE UNIVERSITY OF MICHIGAN BULLETIN

Volume 11, Number 17
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COLLEGE OF ENGINEERING 1982-83

Applications for Engineering College scholarships for the spring, summer, and fall terms are accepted during the periods of January 15 to February 15. Applications for engineering scholarships for the following winter term are accepted from September 15 to October 15. Application forms can be obtained at the Assistant Dean's Office, Engineering Student Services Building. For more information call Engineering Scholarship Office (313) 763-2180.

Many of the scholarship funds are made available through the generosity of alumni and other friends of the College. There is no direct obligation to repay a scholarship but as recipients recognize their moral obligation to return gifts to the College scholarship fund according to their ability, other worthy students will likewise benefit.

A number of qualified undergraduates are employed each term as student assistants for assigned work in several departments. Loans and other university financial aids are administered by the Office of Financial Aid. Application should be made to that office for such assistance.

Graduate Students. Graduate students should apply to the departmental adviser for fellowships, to the Office of Financial Aid for long-term loans, or to the Engineering Scholarship Office for a Ford Foundation short-term loan.

Veterans and Social Security Benefits

Educational benefits are available to students who qualify under the several Public Laws providing benefits for veterans (or their children) and to orphans or children of a disabled parent who qualify under the Social Security Law. Questions may be referred to the Assistant Dean's Office, Engineering Student Services Building, or The Office of Student Certification, LSA Building.

Fee Regulations, Expenses, Indebtedness

A nonrefundable fee of $15 will be required of each applicant for admission to the University.

The fees for one full term for the 1981-82 academic year were as follows:

	Michigan Resident	*Non-resident*
Underclassmen	$68 for first hour + $68 for each additional hour	$203 for first hour + $203 for each additional hour
12-18 credit hours	$808	$2,434
Over 18 credit hours add	$68 per credit hour	$203 per credit hour
Upperclassmen (55 or more credit hours)	$76 for first hour + $76 for each additional hour	$219 for first hour + $219 for each additional hour
12-18 credit hours	$910	$2,620
Over 18 credit hours add	$76 per credit hour	$219 per credit hour

Students enrolled as special students or guest students in the College of Engineering will be assessed the upperclass fees.

The following guideline may be used for the total expenses:

Michigan resident (2 terms, academic year)	$5,700
Non-Michigan U.S. citizen (2 terms, academic year)	$9,000
Foreign (3 terms, calendar year)	$13,700

Fees are subject to change at any time by the Board of Regents of the University.

Detailed information relating to fees, deposits, payments and refunds may be obtained in the Assistant Dean's Office and/or may be found in the first few pages of the Time Schedule.

Withdrawal. A student withdrawing after registration shall pay a disenrollment fee according to the rules in effect at the time of withdrawal as published in the Time Schedule for each term.

Indebtedness to the University Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay all accounts due the University in accordance with regulations set forth for such payments by the vice-president in charge of business and finance.

When a student's account shows indebtedness, academic credits are withheld, no transcript of academic record or diploma will be issued, nor will future registration be permitted.

Residence Regulations of The University of Michigan

1. Since normally a student comes to The University of Michigan for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a non-resident shall continue to be so classified throughout his attendance as a student, unless and until he demonstrates that his previous domicile has been abandoned and a Michigan domicile established.

2. No student shall be eligible for classification as a resident unless he shall be domiciled in Michigan and has resided in Michigan continuously for not less than one year immediately preceding the first day of classes of the term for which classification is sought.

3. For purposes of these regulations, a resident is defined as a student domiciled in the State of Michigan. A non-resident student is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless he is in continuous physical residence in this state and intends to make Michigan his permanent home, not only while in attendance at the University but indefinitely thereafter as well, and has no domicile or intent to be domiciled elsewhere.

4. The following facts and circumstances, although not necessarily conclusive, have probative value in support of a claim for residence classification:

a. Continuous presence in Michigan during periods when not enrolled as a student.
b. Reliance upon Michigan sources for financial support.

THE UNIVERSITY OF MICHIGAN BULLETIN

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LAW SCHOOL
1982-83

At the present time, preference in admission to candidacy for the Master of Laws degree is given to applicants who indicate a desire to pursue a program consisting largely of research designed to qualify them for admission to candidacy for the S.J.D. degree, after completion of two terms in residence, and who appear to possess the qualities necessary to earn the latter degree.

As described under requirements for degrees, admission to candidacy for the degree Doctor of the Science of Law is granted only after the completion of two terms in residence, by decision of a faculty committee.

Foreign Candidates for Advanced Degrees

A student from a foreign country must have personal entrance credentials officially approved by the University before securing a passport-visa from the American consul in that student's native country. Foreign students desiring to enter the Law School on the basis of legal education in foreign law schools should write for information concerning special conditions applicable to such cases. Upon approval of the credentials, the University will send an admission letter, which will enable the applicant to obtain the proper papers for immigration to the United States. A foreign student, *before* being admitted to the Law School, is required to demonstrate proficiency in written and oral English, usually by taking TOEFL or the examination administered through the Michigan English Language Institute.

A student from a civil law or other non-English speaking country is generally admitted to candidacy for the degree Master of Comparative Law (M.C.L.). However, a student may be admitted, either initially or during the course of the required academic year in residence, as a candidate for the degree Master of Laws (LL.M.) if evidence of knowledge of the United States legal system is sufficient to permit the conduct of advanced studies with facility comparable to that of an American student.

The same scholastic standards for admission to graduate study apply to foreign students as to those whose study has been in schools in the United States; but, because of the wide divergence in foreign educational systems, it is necessary in each case to determine whether the applicant presents the equivalent of the specific requirements which have previously been stated. In determining the equivalence the following rules will be applied to applicants whose undergraduate work has been in foreign law rather than in the Anglo-American system. The applicant will be deemed to have the equivalent of the scholastic requirements for admission to a master's degree program if (*a*) the applicant has completed the formal education required for a license to practice law in the country in which the undergraduate law studies were pursued, (*b*) scholarship in law school has been superior, and (*c*) the applicant is capable of carrying on graduate work in this Law School as demonstrated by such further evidence as the admitting officer may require. Practical experience in a law-related career is also given weight in making admission decisions.

Foreign candidates should consult the following portions of the Bulletin for additional information: Curriculum for Students from Civil Law Countries, page 63; degree requirements M.C.L., page 66; International Center, page 83; and financial aid, page 94. Foreign students are advised to read the health insurance information under Fees and Expenses on page 87.

Fees and Expenses

Students are urged to make use of money orders or bank drafts to cover expenses. For the convenience of students, the Cashier's Office will accept money orders and bank

drafts in payment of University fees. Personal checks will not be *cashed*, but will be accepted for the exact amount of fees. All fees and fee regulations are subject to change at any time by the Regents of the University.

Regular Term Fees. For Michigan residents the fees currently are $1,457.40 for each term; for non-residents, $3,045.40 for each term. These fees entitle the student to the privileges of the Michigan Union and Michigan League and include registration, health service, and student government fees of $71.40. All fees are payable in accordance with regulations established by the Vice-President and Chief Financial Officer, providing only that said regulations may not defer payment of these fees beyond the end of the term in which they are assessed. Fees are payable prior to registration, at registration, or in installments during the term. The number and dates of the installments will be specified in advance for each term.

A program of study involving nine hours or less is considered a reduced program in the Law School, for which there is a special schedule of reduced fees. A Michigan resident who elects a reduced program will pay $139 for each hour elected. Non-residents pay $298 for each hour elected. Additional registration, health service, and student government fees of $71.40 are assessed of each student, each term.

Students who withdraw immediately after the first day of classes must pay a disenrollment fee of $50. Proportionally higher penalties are assessed later in the term.

Summer Term Fees. For Michigan residents the summer term fee for a full program (7 hours or more) is $1,041.40; for non-residents the full program fee is $2,151.40. For a part-time summer program (less than 7 hours) Michigan residents must pay $139 for each hour elected, plus proportional registration, health service, and student government fees. Non-residents must pay $298 for each hour elected.

Foreign Students. It is suggested that foreign students purchase Student Group Health Insurance. The cost of this coverage (approximately $150.00 per student), if elected, *must* be paid at time of registration. This coverage extends for a full twelve months.

Insurance to cover a student's dependents and to cover maternity costs may be purchased at an extra cost. The basic policy covers just the individual student.

Indebtedness to the University. Proper observance of financial obligation is deemed an essential of good conduct, and students who are guilty of laxness in this regard to a degree incompatible with the general standards of conduct shall be liable to disciplinary action by proper University authorities. Students shall pay for all accounts due the University in accordance with regulations set forth by the Vice-President and Chief Financial Officer.

Books. Casebooks for classwork cost about $300 a year.

Financial Aid

The University of Michigan Law School administers a substantial financial aid program to assist students in meeting the costs of their legal education. This information will help students understand and make use of that program. Since it is impossible to constantly update these materials, students must keep in touch with the Law School Financial Aid Office for updates and deadline dates.

THE UNIVERSITY OF MICHIGAN
BULLETIN

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COLLEGE OF LITERATURE, SCIENCE, AND THE ARTS 1982-83

Non-degree students who would like to discuss their academic plans are encouraged to contact the LSA Academic Counseling Office. Since academic counselors do not have access to academic records for non-degree students, a copy of any relevant transcripts (or other materials) should be brought to the counseling appointment. For information about College policies and procedures, non-degree students should use the resources of LSA Checkpoint (see *Chapter V*).

General Information for All Admitted Students

Enrollment Deposit. A newly-admitted student or a readmitted student returning to the College after an absence of more than one year (12 months) is required to pay a $100 enrollment deposit in accordance with instructions provided by the Office of Undergraduate Admissions. Upon enrollment, this deposit is applied toward the tuition and fees for the term for which a student is admitted. Failure to enroll for *that* term of admission results in forfeiture of the entire $100 deposit.

Questions and correspondence concerning the enrollment deposit should be directed to the Office of Undergraduate Admissions, 1220 Student Activities Building, The University of Michigan, Ann Arbor, Michigan 48109.

Undergraduate Tuition

The fees assessed by the University of Michigan are subject to change without notice by the Regents of the University. The fee information provided below is intended for general information purposes.

The tuition fee is a student's contribution to the costs of instruction and library services. In addition, a registration fee ($20.00 for a full term and $10.00 for a half term), a college government fee ($0.50), a Health Services fee ($47.00 for a full term and $23.50 for a half term in 1981–82), and a student association fee ($3.90 for a full term in 1981–82) are assessed. The tuition schedule is based on the number of credits elected during a specific term as well as on residency status (see *Residence Regulations* in this chapter) and class standing: *lower-division* (up to 54 credits toward a degree program) or *upper-division* (55 or more credits toward a degree program). The following tuition information is applicable only for undergraduates enrolled at The University of Michigan (Ann Arbor) during the 1981–82 academic year. Tuition fees for the 1982–83 academic year are subject to change. Tuition for the 1981–82 academic year for a full program (12–18 credits) was $808 per term for Michigan resident (lower-division) students; $2434 per term for non-Michigan resident (lower-division) students; $910 per term for Michigan resident (upper-division) students; and $2620 per term for non-Michigan resident (upper-division) students.

The fee schedule for programs of less than 12 credits or more than 18 credits varies according to the specific number of credits elected, residency status, and lower/upper division status. Current fee schedule information is available from the Office of the Registrar. Term fees are payable prior to registration, at registration, or in three installments during a full term (two installments during a half term). The number and dates of installment payments are specified prior to the beginning of each term.

This fee information refers to tuition *only* and does not include the cost of housing, board, or personal incidental expenses. University housing rates are available from the University Housing Office. Information about average student expenses based on class-level, residency, marital status, and family size is available from the Office of Financial Aid.

Students are required to pay all accounts due the University in accordance with regulations set forth for such payments. Any student not meeting the terms of the financial obligations to the University is subject to disciplinary action initiated by appropriate University authorities. Students with a "financial hold" are not able to register or drop/add courses and cannot obtain a transcript of previous academic work.

Financial Assistance

New freshmen and transfer students can request consideration for financial aid by checking the appropriate item on the admissions application and following the instructions provided. Other degree-seeking students should contact the Office of Financial Aid for information regarding scholarships, grants, loans, and work-study employment. (See also *Military Officer Education Program* described in *Chapter III.*)

Orientation

The Orientation Program exists to make a student's entry into the University as smooth as possible. The Orientation Program provides students the opportunity to meet new friends and get special assistance as they become familiar with the University and its resources, talk with an academic counselor, plan a course of study, and register for classes. The Orientation Program serves students admitted to most schools and colleges of The University of Michigan. All new freshmen and transfer students, including transfer students from The University of Michigan-Dearborn and The University of Michigan-Flint, are required to participate in the Orientation Program in order to register. Cross-campus transfer students, non-degree students, and readmitted students are not required to participate although they are welcome to do so if they wish. All students admitted for a fall term may participate in a three-day orientation session in a residence hall on campus during the summer or in an alternate program scheduled just prior to the beginning of the fall term. Students entering the University during other terms participate in orientation immediately preceding the registration period at the beginning of the term. The Orientation Office sends complete information about these programs to students admitted for fall term in April and to students admitted for other terms about two weeks before the term begins.

Registration

All students are required to have and to use a social security number for registration and record purposes. New students receive all necessary registration materials by participating in the official Orientation Program conducted by the Office of Orientation. Students enrolled in the College of Literature, Science, and the Arts register and make drop/add changes through the CRISP system. CRISP (*C*omputer *R*egistration *I*nvolving *S*tudent *P*articipation) is a university-wide, computer-assisted registration system. All students should register by the end of the registration period indicated in the academic calendar. Late registration carries an additional fee, which must be paid at the Cashier's Window before a student *may* register. After the third week of a term, students are not permitted to register unless permission has been granted by the Office of Academic Actions. (Honors students obtain permission from the Honors Council.)

THE UNIVERSITY OF MICHIGAN BULLETIN

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MEDICAL SCHOOL
1981-82
1982-83

MATRICULATION–STANDARD PROGRAM

Orientation

The first year of Medical School at Michigan begins during the last week of August. New students entering the first-year class will be sent information during the spring and summer prior to their enrollment. This information will give the dates for registration and the special orientation program, both of which take place at the end of the week preceding the first day of classes. The orientation program consists of presentations and tours to acquaint the students with the program and facilities of the School. All entering students are expected to attend Orientation. Qualifying examinations for some students wishing to apply for Advanced Placement in first-year courses may be given during the two-day period.

Registration

Registration in the Medical School. All students are required to register formally once each year. For first-year students, this includes a physical examination and the taking of class pictures.

Concurrent Registration in Two Schools. A student who desires to be registered concurrently in two schools or to pursue irregular course work designed permit candidacy for an advanced degree in addition to the M.D. must obtain permission of the Dean of the Medical School. Such double registration does not permit the student double credit for any course or program of study.

*Fees and Expenses**

The 1981–82 tuition fee for residents of the state of Michigan is $4,092 per academic year. For nonresidents of the state of Michigan, the fee is $7,880 per academic year.

Students are responsible for paying their fees in six equal installments at the end of September, October, November, January, February, and March. Lump-sum payment by term can be arranged if desired. Tuition rates usually change annually.

As mentioned in the statement of admission procedures, a $100 deposit is required at the time of acceptance for admission to the School. This $100 deposit will be applied to the tuition for the term in which the student has been admitted.

Laboratory Fees. A small breakage fee is required in some of the laboratory courses of the first two years.

Microscopes. Microscopes are furnished for use in the laboratories of the basic medical sciences. Students may wish to rent microscopes in the second year for work at home.

* The fees and charges imposed by the University, the conditions for admission, and the requirements for graduation are subject to change by the Regents without notice.

Health Insurance. Student group health insurance is open to all students as described under Student Facilities. Information packets and applications for enrollment are available in the Medical School Office of Student Affairs, Room 2715 Furstenberg Center, The University of Michigan Medical School, Ann Arbor, Michigan 48109. For further information, foreign students should go to the International Center and U.S. citizens to the Michigan Student Assembly.

Books and Supplies. Basic texts and instructional materials will be specified by the respective departments for purchase by each student; approximately $400–$550 for freshmen and $275–$450 for the second year should be planned for this purpose.

Living Expenses. The cost of meals and lodging will vary according to the type of accommodation. For the unmarried student, living expenses for eight -nine months during each of the first and second years average approximately $2,800 for room and board. More specific information concerning housing and the cost of living may be obtained from the Housing Information Office, 1011 Student Activities Building, The University of Michigan, Ann Arbor, Michigan 48109, or the Medical School Office of Financial Aid, 2722 Furstenberg Center.

Reduced Program Fees. A student whose curriculum is fewer than fourteen hours per University term will pay each term for each credit hour, as a resident $147 and as a nonresident $282.

Late Registration Fee. A late registration fee of $15 will be assessed students who register after the end of the scheduled registration period.

Hold Credits. Students who owe money to the University will not be permitted to register until the debt is paid and a hold credit release obtained.

Residence Regulations of the University

The determination of resident status is not within the jurisdiction of the Medical School. The University Office of the Registrar administers the following regulations as of July 1974:

1. Since normally a student comes to The University of Michigan for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a nonresident shall continue to be so classified throughout his attendance as a student, unless and until he demonstrates that his previous domicile has been abandoned and a Michigan domicile established.

2. No student shall be eligible for classification as a resident unless he shall be domiciled in Michigan and has resided in Michigan continuously for not less than one year immediately preceding the first day of classes of the term for which classification is sought.

3. For purposes of these regulations, a resident student is defined as a student domiciled in the state of Michigan. A nonresident student is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless he is in continuous physical residence in this state and intends to make Michigan his permanent home, not only while in attendance at the University but indefinitely thereafter as well, and has no domicile or intent to be domiciled elsewhere.