APPENDIX I

University of Michigan Medical School
Faculty Promotion Process

University of Michigan Medical School

Chair and Departmental Review Committee

Identify candidates for promotion

Promotion Packet to Faculty Affairs by October 1

Promotion Packet
- Chair Transmittal Letter
- Talking Points (optional)
- Form B
- CV
- Publications
- Bibliographic Notes
- Solicitation Letter
- List of External Reviewers
- External Reviewer Letters
- Internal Reviewer Letters
- Teaching Evaluations
- Effort Distribution Letter
- Record of Review *(Inst Track Only)*

Advisory Committee

Executive Committee

final approval for
- **Clinical Assistant Professor**
- **Assistant Research Scientist**

EVPMA

Provost
by March 1

President

final approval for
- **Senior Research Scientist**
- **Senior Associate Research Scientist**
- **Clinical Professor**
- **Clinical Associate Professor**

Regents
usually May meeting

final approval for
- **Professor**
- **Associate Professor**

Promotion
effective Sept 1