Checklist for Celebrating *National Inclusive Schools Week™*

Here are some ideas to help you get started in planning your school and community celebrations of the *6th Annual National Inclusive Schools Week,* December 4-8, 2006.

❑ Download the free Celebration Kit in September—share it with others!

❑ If you haven't already, please be sure to sign up to receive our electronic newsletter, *NISW News.* This will allow you to stay in touch with news and information related the *Week* and inclusive education. Visit www.inclusiveschools.org for more information or to view a sample issue.

❑ Plan a celebration in your community. Consult the Celebration Kit for a host of ideas, and use our Planning Form to organize your activities.

❑ Order materials to support your celebration (posters, stickers, bumper stickers, and pencils). An order form is available on www.inclusiveschools.org.

❑ Spread the word:

- ❑ Post announcements about your plans in school and community newsletters, bulletin boards, and local TV.
- ❑ Write a letter-to-the-editor and/or an op-ed piece in your local newspaper.
- ❑ Invite the media to your event(s) (tips for working with the media are included in the kit).

❑ Encourage your school board and local and state elected officials to issue a proclamation declaring December 4-8 *Inclusive Schools Week* in your community (a sample proclamation is provided in the kit).

❑ Visit www.inclusiveschools.org to post your thoughts on the slogan: "Great things happen in inclusive schools."

❑ Please send us details about your plans. You may use a copy of your Planning Form or write a brief narrative about what you did and how your community benefited. Be sure to include any press clippings, student work (e.g., posters and essays), and photos. Email us at nisw@edc.org or mail:

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