University of Michigan RFP Bicentennial "A Michigan Odyssey" Event Planning G-092415-01-KG		
Attachment C - Supplier Information & RFP Questionnaire		
TAB - SUPPLIER INFORMATION		
SUBMITTED BY PRODUCTION GLUE		10.21.15
Section / Question #	**Section / Question**	**Supplier Response**
1.0	**Company Information**	
1.1	*General*	
	Supplier Name	production glue
	Date Established	Feb-06
	Headquarters Location	New York, NY
	Name of CEO	Tom Bussey and Eric Tetuan
	Name of President	Jennifer Kurland
	Name of VP of Sales	NA
1.2	*RFP Contact*	
	Contact Name	Kristen Couchot
	Contact Title	Senior Producer
	Contact Email	kcouchot@productionglue.com
	Contact Phone – Office	646-362-5938
	Contact Phone – Cell	917-617-3488
	Contact Fax	866-255-7177
	Supplier Remit to Street Address	341 W 38th St 4th Floor
	Supplier City/State/Zip Address	New York, NY10708
	Supplier Street Address	341 W 38th St 4th Floor
	Supplier City/State/Zip Address	New York, NY10708
	Supplier Web Site Address	www.productionglue.com
1.3	*Financial Information*	
	Federal Identification Number	20-4318508
	Dunn & Bradstreet Number	NA
	Payment Terms	80% Deposit, 20% Net 15

2.0	**Supplier Diversity Program** *Background: The University of Michigan encourages suppliers to become involved in our Supplier Diversity Program. To qualify as one of the business classifications your company must be more than 50% owner, controlled and actively managed by a person meeting those requirements.*	
2.1	State your company's status (select from dropdown):	Small Business
2.2	Does your company currently have a Supplier Diversity Program in place? (select yes or no from dropdown)	No
2.3	If yes, please provide the name and telephone number of Supplier's Program Coordinator.	NA
2.4	Identify any and all Second Tier Business Relationships or First Tier Business Relationships Supplier has with Minority, Women, and handicapped owned and operated businesses.	NA

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3.0	**Client References** *Overview: Please provide the contact information and client background for 3 client references in the space below. Submit references for clients that are most similar to the services being proposed for University. University prefers that at least two or more references are higher education/healthcare*	
3.1	**Reference 1**	
	Name of Client Company	Johns Hopkins School of Medicine
	Client Contact Info:	
	Contact Name	Steve Rum
	Title / Position	VP
	Email	srum1@jhmi.edu
	Phone	410-361-6181
	Address	
	Client Engagement Overview:	
	Contract Start/End Date	March 2011 - April 2012
	Summary of Project	Johns Hopkins Medical Facility Dedication & Opening Ceremonies
	Size of Contract	Large
	Number of employees / users covered under contract	15
	Please provide an overview of the scope of the agreement	Production Glue provided creative and production as partners in the unveling and dedication of Johns Hopkins Medical Facility's new medical complex. We developed and executed multiple high-profile events, involving the hospital's top-named donors Mayor Michael R. Bloomberg and the Royal Family of the United Arab Emirates. Official celebrations included a 450-person private dinner which concluded with a special "reveal" of the new building via a dynamic projected light show, followed by an official ribbon cutting and staged show with multiple performance groups, musical groups and speakers.
3.2	**Reference 2**	
	Name of Client Company	Cornell University
	Client Contact Info:	
	Contact Name	Charles D. Phlegar
	Title / Position	VP for Advancement, Virginia Tech (formerly Vice President Alumni Affairs & Development, Cornell University)
	Email	cphlegar@vt.edu
	Phone	540-231-7676
	Address	Burruss Hall, Suite 315, Virginia Tech, 800 Drillfield Dr. Blacksburg VA 24061
	Client Engagement Overview:	
	Contract Start/End Date	January 2014 - June 2015
	Summary of Project	Cornell Unviersity's 150th Anniversary Tour
	Size of Contract	Large
	Number of employees / users covered under contract	15-20
	Please provide an overview of the scope of the agreement	Production Glue provided full production services from supporting creative scripting to set and graphic design, managing video production and overall content creation, talent advance, wrangling and stage management, all technical production, and venue logistics for an (8) city international tour. Multimedia show included heavy video content; multiple speakers including notable alumni and special guests; musical and vocal groups and various special effects.
3.3	**Reference 3**	
	Name of Client Company	Cornell University
	Client Contact Info:	
	Contact Name	Anne C. DiGiacomo '80
	Title / Position	Senior Director, Special Project and Diversity Fundraising, Office of Alumni Affairs, Cornell University
	Email	adb7@cornell.edu
	Phone	607.254.6264 ofc; 607-227-1385 cell
	Address	130 East Seneca Street, Ithaca, NY 14850
	Client Engagement Overview:	
	Contract Start/End Date	January 2014 - June 2015
	Summary of Project	Cornell University's 150th Anniversary Tour
	Size of Contract	Large
	Number of employees / users covered under contract	15-20
	Please provide an overview of the scope of the agreement	Production Glue provided full production services from supporting creative scripting to set and graphic design, managing video production and overall content creation, talent advance, wrangling and stage management, all technical production, and venue logistics for an (8) city international tour. Multimedia show included heavy video content; multiple speakers including notable alumni and special guests; musical and vocal groups and various special effects.