UNIVERSITY OF MICHIGAN
DIVISION OF STUDENT AFFAIRS

P-Card Memo

Cardholder Name	Ariana E Bostian-Kentes	Cardholder phone	763-4186
Cardholder Email	abostian@umich.edu		
Project Name			
Shortcode		Trip No.	

If Shortcode not available

Fund	10000	Dept	600520	Program	ADMIN
Class	53000	Proj/Grant			

Vendor	Delta			Amount	$25.00
Transaction No.	201986	Sequence	2	Trans. Date	02-07-10

Description of Purchase (what? who for? why?)	This memo is to account for a February charge from Delta Airlines - the charge was for the baggage check fee associated with flying home from a conference in Dallas, TX.

Cardholder Signature		Approval Signature	
Cardholder Name	Ariana E Bostian-Kentes	Approval Name	Jacqueline D Simpson