THE UNIVERSITY OF MICHIGAN

STANDARD PRACTICE GUIDE

SECTION:	General University Policies and Procedures	**Number:**	601.4
		Revised:	4/16/03
SUBJECT:	Smoking on University Premises	**Date Issued:**	1/1/87
		Review Date:	4/16/05
APPLIES TO:	All Faculty, Staff, Students and Visitors	**Attachment(s)**	0
ISSUED BY:	Office of the President		

I. Policy

In recognition of environmental tobacco smoke health risks, the University will provide as close to a smoke free environment as practicable for its faculty, staff, students and visitors. The right of a non-smoker to protect his or her health and comfort will take precedence over another's desire to smoke.

II. Regulations

A. Smoking is prohibited in all University facilities including University vehicles except as indicated below.

B. Smokers are expected to stay a reasonable distance from building entrances, in order not to interfere with access or the rights of others. In special circumstances, smoking may not be permitted at certain building entrances, which will be posted accordingly.

C. Individuals who smoke on University premises will be responsible for the proper disposal of smoking products.

D. The sale of tobacco products is prohibited on University premises.

E. Smoking is prohibited in all Housing facilities with the exception of specifically designated resident apartments. Housing residents and applicants can request to be assigned to designated smoking units and will be accommodated to the degree such units are available.

F. Limited smoking rooms may be provided in conference centers and hotels.

G. Smoking will be permitted for controlled research, educational or religious ceremonial purposes, with prior approval of the Dean or Director responsible for the facility.

H. Departments are encouraged to assist employees with smoking cessation. Assistance is available through University Health Service and the Faculty and Staff Assistance Program (FASAP). http://www.umich.edu/~fasap/

III. Procedures

The success of this policy depends upon the thoughtfulness, consideration, and cooperation of smokers and non-smokers. All faculty, staff, students and visitors share the responsibility for adhering to and enforcing the policy. Any concern should be brought to the attention of the individuals responsible for the operation of the University facility in question and/or the Supervisor responsible for the work area. Any exceptions to this Standard Practice Guide must be approved by the appropriate executive officer or designated representative.