THE UNIVERSITY OF MICHIGAN

STANDARD PRACTICE GUIDE

SECTION:	Personnel	**Number:**	201.31
		Revised:	7/1/05
SUBJECT:	Lunch Periods	**Date Issued:**	
		Review Date:	7/1/09
		Attachment(s)	0

APPLIES TO: Regular Staff with the exception of those represented by a bargaining unit

ISSUED BY: Personnel Office

Policy

Departmental lunch periods when unpaid are either thirty (30) minutes or sixty (60) minutes in duration and are scheduled by the department. When the lunch period is a paid part of the regularly scheduled work day, it shall not exceed twenty (20) minutes. In these cases, staff members are expected to eat their lunch as time and the work schedule permit.